


# Mobile Check Deposit

## Deposit checks wherever you happen to be without visiting a branch!

1. Log into the mobile banking app.
2. From the main account page, tap the plus button. 
3. Tap "**Deposit**" on mobile phones or "**Check Deposit**" on tablets.
4. Tap "**Continue**" to get started.
5. Read the notice regarding important information to complete your mobile check deposit and tap "**Continue**".
6. To utilize mobile check deposit, you need to allow the app to access the camera. tap "**OK**".
7. Tap "**Front**" to capture a picture of the front of the check.
8. Ensure the check image is clear and in between the four white corners. Tap on the white circle to take the picture.
9. Once the check has been captured, tap the green checkmark button.
10. Tap "**Back**" to capture the back of the check.
11. Repeat Step #8.
12. Repeat Step #9.
13. When both check images display on the screen, tap "**Deposit To**" and select the account you want to deposit the check into.
14. Next tap "**Amount**" and enter the dollar amount of the check
15. Enter your email address to receive your deposit receipt.
16. Tap "**Continue**" then "**Approve**".
17. You will receive an email notification when your deposit is received and another email once it is approved.
18. Tap "**Back**" to deposit another check.

